

PFSO Meeting Minutes - October 25th, 2021

I. Call to Order at 7:03 PM. List of attendees recorded by Secretaries.

II. Administration Report - Lenni Velez

A. PSAT was a success.

B. A new system for Gael check in, kids can use their phone

III. President's Report - Shazia Nomani

A. Introduction of everyone

B. Homecoming

1. Shazia complimented the homecoming event - It was great to see the students in person, working hard & having so much fun

2. Shoutout to all Parent rep for awesome job during homecoming

3. Shoutout to the leadership team and admin to make the event go on with so many late minute changes, rain etc.

3. Special Shoutout to Minnee for creating a homecoming income & expense spreadsheet and keeping the PFSO well informed.

C. Bylaw committee has been formed to review, and make recommendations on any updates or changes that are needed in our existing bylaws.

D. Presented a \$2000 annual donation check to Valley High, as they don't have PFSO. They want to use these funds to offset their recent field trip to San Francisco, Cal academy, DeYoung, and Aquarium and plan other educational events in the future.

E. PFSO is working with the school & District to purchase a bigger Shed for PFSO storage

F. During the Superintendents meeting, it was announced that there is an increase in budget for band and instrument repair. It was also mentioned that the district is looking for guest teachers and many other staff positions are open.

G. ASB rules have been updated and all the schools PFC/PFSO requested for training.

H. PFSO is working with the school/district to streamline the fingerprinting progress especially for the clubs as they will have many parent volunteers.

I. Time for the PFSO meeting was discussed. Moving forward the meeting will start at 6.45PM and end by 8.00PM. This will give more time to the Class Reps and Club chairs. Everyone should be respectful of the time and keep your updates precise

J. Ways for more collaboration amongst the board was discussed if more clarification is

needed on any topic or funding request. Special meetings can be called, to make it easier for all zoom meetings were suggested.

K. Voting on items was discussed and decided that no one should feel peer pressured into voting. During Voting everyone must cast their vote either with a YES, NO or ABSTAIN. If you remain quiet that is considered a YES vote. If further discussion is needed than request for more information, if information is not available then that particular item can be tabled for the next meeting. Once voting is completed everyone must respect the final outcome.

L. Insurance was discussed. General liability protects the PFSO and each one of the members. If someone gets hurt and doesn't have insurance, it is covered. No coverage will be there if the event is not approved, scheduled, planned or run by board/PFSO. In addition there is Professional & Media Liability insurance, to stay compliant with our insurance policy, the bylaws must ALWAYS be followed otherwise there will be no coverage. At times Additional Insured is requested by vendors that means we will cover our insurance limit with them and they must be added to our policy for their event. Contractors/ vendors will have their own insurance, always ask them for a Certificate of Insurance with a current date.

M. PFSO gen fund pays for insurance and it covers Class Reps and clubs. Guidelines for the clubs will be discussed more by the bylaw committee and shared with PFSO.

IV. Vice-President's Report - John Morada (not present)

A. Working on the compiling list of PFSO fundraisers - Shazia

V. Secretary's Report - Ellen Ladouceur and Samriti Singh

A. **M0102501**- August minutes were approved by all. (Ellen made a motion, Christy seconds it) No Nays or abstain.

B. Online voting was done on September 28th to match the leadership students for breast cancer research. \$1000 was approved and the check was handed to ASB.

VI. Treasurer's Report/Financial Update - Christy Li & Linda Lu

A. All classes were sent the reports before the meeting

B. Preparing documentation for this year's tax.

C. Linda and Christy shared the report for the month

D. PFSO Annual financial report will be posted on the website. Parents can ask for information anytime and it will be provided to them and shared at every meeting

E. **M0102502** \$ 500 headphones for zoom mentor biomed and engineering department was approved. (Ellen made the motion, Adair seconds it). No Nays or abstain.

VII. ASB-Michael D'Ambrosio / Leadership Students

A. Leadership has done a great job during HOCO. Around 2300 students came for the dance.

- B. The magazine will be coming out soon.
- C. Tree lighting ceremony will be held on campus. Plans to raise around \$25,000.

VIII. Class Reports - **Everyone appreciated the HOCO and efforts of leadership, admin , volunteers and students.**

A. 2022-.Senior activities are being finalized. Black hawk museum for senior banquet.
Friday 6/3 beach party . Sweatshirts and PJs are being sold.

B. 2023- Focus on fundraising.

C. 2024- Gently used shoes fundraiser is in progress. Will be done by November 14th.

D. 2025- Fundraising- popcornopolis and movie night.

IX. DHS Boosters

A. Athletics- The last game will be on Nov 5 - It is the senior night. Girls' volleyball made it to the finals. First game tomorrow night.

B. Band- 2 big shows are done. Fundraising - See's candy- November, Savers fundraiser-Dec 4th.

C. Drama - "Improv" was a big success. Next is "Almost Main" - Nov 5th and 6th.

XI. Gael Robotics- Nothing to share.

XII. Chess -Chess students have been busy putting together a set of bylaws. 3 general meetings has been done with 40 members so far. In contact with Wells and have more coaching opportunities now. Reached out to Cottonwood PFC too. Working on all the forms to stay in compliance with PFSO

XIII. Old Business/ New business

- Raise your class needs Sponsors. It will be in Shannon Community Center. Proof of vaccination card or QR code will be needed, still working on the details. Tickets will be on sale soon.

XIII. Meeting adjourned at 8:07 p.m. Next meeting Monday December 20th at 6.45 pm.