



Dublin High School

PFSO Special Funding Request

Instructions:

- Special funding request can be made by DHS parents, teachers, staff, or student and can be submitted to the PFSO Treasures (dhspfsotreasurer@gmail.com) 10 days prior to a PFSO Meeting.
- Each request will be discussed and voted upon at PFSO Meeting (fourth Monday of every month) please plan on attending the meeting.
- For teachers/staff/students – a signature from the principal is required to avoid items that might be paid for by the district.

Fill out this form completely and attach all supporting receipt(s) and/or invoices(s)

Date: _____	Requestor Name: _____
Requestor Phone: _____	Requestor Email: _____
Requestor Signature: _____	
Make check payable to: _____	
<input type="checkbox"/> Mail to address below	<input type="checkbox"/> Place in my staff mailbox
Mailing address for reimbursement check: _____	
Principal Approval: _____	

Details/Description: _____

Total Amount requested: \$ _____

For PFSO use:

PFSO Meeting date special funding request approved: _____		
PFSO Officer Signature: _____	Date: _____	
PFSO Officer Signature: _____	Date: _____	
Check # _____	Check Date _____	Check Amount \$ _____