

## PFSO Minutes

Monday, August 27, 2018

- I. Call to Order: 7:12 p.m.
- II. Administration Report: - Maureen Byrne
  - a. Enrollment for the 2018-2019 School year is just under 3000 at 2997
  - b. Students are finding their rhythm especially with passing in halls & staircases, expect the crowding to decrease as students find alternative staircases more accessible.
  - c. Activities such as band, color guard and football are underway! Football had a win!
  - d. Back to School night is on Thursday, August 30.
    - 6:20-6:50 General Session in Sports Complex
    - 6:55 Start time for each class period
    - No food trucks will be at this event
    - Students welcome
  - e. Block Schedule for the 2018-2019 School year and beyond
    - We will have some test runs throughout this school year, but 2019-2020 School year will be the start of block scheduling
    - More information will be forthcoming.
    - Question regarding what the block schedule would look like:
      1. Normal 6 period day up to 3 days a week with a longer class periods the remaining days with fewer subjects that day.
- III. President's Report – Teretha Allaway
  - a. New Board Member to the Executive PFSO Board
    - Kaci Lopez – Treasurer & Senior Class Treasurer
  - b. New Parent Representative:
    - Christine Munoz – Class of 2022
  - c. Welcome back to the 2018-2019 school year!
- IV. VP Report – Jeannine Sullivan
  - a. Welcome Back to the 2018-2019 school year
  - b. Nothing new to report
- V. Secretary's Report – Irene Padnos & Kelly Timm
  1. June minutes will be approved at the September PFSO meeting

- VI. Treasurer's Report/Financial Update – Kaci Lopez & Mari Manglicmot (final report)
- a. From Kaci Lopez
- July only financial reporting
  - 2018-2019 PFSO Budget proposal
  - Introduction of a new deposit form for use by PFSO & PFSO Parent Representatives
  - There are more 2018 Deposits that still need to post and will be included in the next reporting.
- b. From Mari Manglicmot
- 11/2017 Econ to purchase program for use in classroom. Bill never received until now. We need to cut a check for reimbursement but the question of how to report this needs to be decided.
  - June Taxes have been filed and the June taxes need to be approved
    1. The taxes are from July 1, 2017 through June 30, 2018 and are due in October.
    2. Motion to Approve by Heather Whiting; 2<sup>nd</sup> by Jeannine Sullivan
      - a. Vote: approved. No person abstained or objected
  - June Budget Approval
    1. Motion to Approve by Teretha Allaway; 2<sup>nd</sup> by Jeannine Sullivan
      - a. Vote: approved. No person abstained or objected.
- c. General Treasurer Funding:
- \$250 Academic Line item has been removed and rolled into the general PFSO fund.
    1. After studying the use of line item, it has been noted that the \$250 for each department was not enough and a lot of departments were not utilizing the available funds.
    2. Each department can request a funding request without a limit.
    3. General guidelines must be met in request, including providing if other funding sources have been used, It must benefit the student body and a minimum of 10 students should be supported by the request.
    4. Entrance fees only for student events. Hotel, airfare, buses, etc. are not funded.
  - PFSO General funds collected at registration were \$600. We need to make up the deficit. It was suggested by a parent that a PFSO recommended donation be posted so parents have some perimeters to work with. It was also suggested that this be in a September parent email.

- PFSO Scholarships.
  1. Last years scholarships was 10, this year that number will be reduced to 6. It is being rolled back to the number given 2 years ago. Class of 2018 applicants: 37
- 2018 – 2019 Budget to be approved.
  1. Motion to approved July Budget as printed for the 2018-2019 School year by Laurel McMahan, 2<sup>nd</sup> by Leslie Portugal
  2. Vote: Approved. One person objected.
- Discussion regarding the funding of the Model UN funding request that was approved in November 2017 was had. It was decided that the funding of this request will be tabled until the September 2018 PFSO meeting so we have an opportunity to talk to the tax accountant. A suggested line item may be added to the September 2018 budget at that time.

VII. ASB – Kelly Beck

a. Homecoming

- Guideline for homecoming are available on a google doc. Please email Kelly Beck with any questions.
- Class Reps needed for guarding Floats on Friday, September 28, 2018
  1. 7 am – 9 am: SENIORS
  2. 9 am – 11 am: JUNIORS
  3. 11 am – 1 pm: FRESHMEN
  4. 1 pm – 3 pm: SOPHOMORES
- This year we will have the homecoming parade at 3 pm, Carnival starting at 4 pm and Varsity football game beginning at 7 p.m. (JV will also be playing prior to Varsity)
- Float take down can begin AFTER half time.
- Props from float that can be used at homecoming dance should be taken to the sports complex. If you want them returned, they must be picked up Sunday, September 30<sup>th</sup> in the morning. Please arrange this pick up.
- 20-30 Trucks and convertibles are still needed for the parade. Please contact Kelly Back if you have a vehicle that can be used.
- Freshman election have taken place.
- Club Fair was successful. 150 applications for charters were turned in. Approved clubs will have first choice for booths at the homecoming carnival. Everyone can sell water. No food options will be duplicated.
- Bracelets to carnival will be sold in advance.
- Schedule for homecoming:

1. Monday, 9/24: Skit rehearsals. They will be a hard start and hard finish. All students must be cleared to participate and costumes MUST be worn that will be worn in skit night for approval. Script approvals must be done prior to recording.
2. Tuesday, 9/25 Nothing scheduled
3. Wednesday, 9/26 Skit night
  - a. Begins at 7 p.m.; \$5 adults, \$3 students within district; FREE under 3 or ASB. Tickets will sold at the door only.
  - b. Skits will be live streamed
  - c. Dead Night for homework with exceptions for semester or AP classes.
4. Thursday, 9/27 Area set up. Please be mindful of noise (chants, music, etc.) and lights setting up in the early hours. Judging of areas begins at 7:30 a. m. and be completed by 7:50 a.m.
  - a. Seniors: Quad
  - b. Juniors: Theatre
  - c. Sophomores: Grassy areas
  - d. Freshmen: Mini-theatre area
5. Friday, 9/28 Parade, Carnival and football games.
6. Saturday, 9/29 Homecoming Dance.
  - a. 7 – 9 p.m. at DHS Sports Complex
  - b. Contracts must be signed
  - c. Ticket sales beginning soon.

VIII. Funding Requests: NONE

IX. Class Reports:

a. Class of 2019

- Check in went well. Hard copy of 2018 class report available.
- Approx. \$93,670 raised for PFSO account
- There will be a Senior Class meeting on 8/28
- Homecoming preparations are going well.
- Family transition night information forthcoming.
  1. Discussion was had about including a panel of parents
- October 11, 2018 College Readiness, PSAT 9-11
- Workshop for Community Colleges coming.

b. Class of 2020

- Junior Prom tickets were sold at registration. 147 tickets sold at \$75. Tickets will increase in \$85 in January and then \$95 after that.
- Promoting ACT/SAT combo pack and stand-alone testing. 66 students have signed up. SAT is on 11/10 and the ACT in February.
- Fruit fundraiser coming in October/November

c. Class of 2021

- In the midst of Homecoming preparations
- 67 shirts sold at registration

d. Class of 2022

- \$3345 in donations collected at registration
- \$2860 sold in homecoming shirts
- Captured 520 emails
- Fundraising with a parent t-shirt

X. Old Business

- Fireworks
  1. \$82,113.84 actual from June 28 – July 4 2018
  2. Expenses for Fireworks: \$55,728
  3. Net: \$26,385
    - a. Less than last year by approx. \$10k
  4. The question was asked how the funds are split
    - a. Split between PFSO, Band Boosters and Athletics
    - b. 60/40 split with 10% going to each class
  5. Need a chair person for next years booths.

XI. New Business:

- a. Motion to elect Christine Munoz for the 2022 Freshmen Class parent
  - Motion by Erin Matheny, 2<sup>nd</sup> by Leslie Portugal
  - Vote: Approved: No person abstained or voted no.
- b. PFSO Email Access
  - Prior misuse of email caused restriction of use to parent reps only
  - This restriction is not in bi-laws or written down in any context.
  - Questions regarding an additional vetting process to allow non-elected PFSO parent reps access to email on behalf of classes.
  - Requests were presented for an additional elected communications rep as well as the numbers of parent's reps needed in relation to class size.
  - Jeannine Sullivan will draft proposed bi-law updates and policy procedures.
  - Discussion will continue at next meeting in regards to this issue.
- c. Summer Check-in Wrap up
  - Volunteers, computers and space goes through Teri Meadows
  - Leslie Portugal asked who has the square passwords.
    1. Finance was the given answer
  - It was noted that Chrome books ran out of batteries during check-in causing delays.
  - There needs to be a smoother process in regards to parents being told to go to the PFSO. It was suggested that the PFSO table be made a required/sign off stop during check-in.
  - Please be sure that needs for PFSO are given to Teri Meadows in advance.
  - Each class should have a person in charge of routing parents through the process.
  - It was also suggested that a parent survey be sent out on how they felt about the process.
- d. RYC
  - Tickets go on sale October 1<sup>st</sup>
  - Theme: Kentucky Derby
  - MC for event is Michael D'Ambrosio
  - Classes will be donating 3-4 baskets (3 for class, 1 for PFSO)
  - Leslie Portugal is heading up Sponsorships
  - More details coming

XII. Open to Floor

- a. Reimbursement for copies, who or where do those come from.

- Maureen Byrne will look into a coding for reimbursement through the district.

Meeting adjourned at 9:20 p.m.

Next Meeting date: September 17, 2018