

PFSO Meeting Minutes - January 25, 2021

- 1) Call to Order at 7:06pm. Zoom meeting online during Covid 19 Pandemic. List of attendees recorded by Secretaries. Shazia welcomed everyone.
- 2) Administration Report - Maureen Byrne & Lenni Velez
 - a) Scheduling for next year will begin next week. Teachers will be speaking to students beforehand and everything will be done on-line.
 - b) Possible graduation ideas are being considered.
 - c) Cross Country, Golf and Softball will begin practicing next week.
- 3) President's Report - Catheryn Grier - None
- 4) Vice-President's Report - Shazia Nomani
 - a) PFSO will be offering 10 \$500 scholarships for seniors. The applications will all be done online. Waiting to see how many students apply, might be increased. There is a committee of readers and students' names are not shared.
- 5) Secretary's Report - Irene Padnos & Leslie Portugal
 - a) **M012521-01** - Approval of December's minutes
- 6) Treasurer's Report/Financial Update - Ellen Ladouceur & Christy Li
 - a) Emailed monthly financials.
 - b) Fireworks funds were distributed to each class.
 - c) Please use the PFSO Treasurer email address, not personal email.
 - d) Keeping Class of 2020 updated with information they need. Cindy reported that checks that were not cashed, parents do not want. So these checks need to be canceled, at a \$30 charge, and that money will be put back into Class of 2020 funds.

- e) Christy is getting brought up to date.
 - f) Asked why budget is not shared online. No specific security reason. Happy to share with anyone who asks. Because the budget is still done manually, not easy to share online. In process of changing to Quickbooks. Once that happens, it should be easier to post online.
 - g) Taxes are done and have been filed.
 - h) Christy - Talking about Quickbooks. Can support nonprofits and our future needs. Recommend online purchase program. Price with promotion 50% off for 3 months. If pay annually we get 10% off. Christy recommends transferring our budget to online software. Quickbooks software is very user friendly and offers online support. There will be a learning curve. Everyone can take training online however Treasurers will need technical training. **M012521-02** - Increase budget for Accounting Software line item from \$150 to \$800. Christy will purchase software and Christy and Ellen will start using it and they will figure out how to pay for the software.
- 7) Leadership ASB Report - Michael D'Ambrosio & ASB Officers
- a) Mr. D'Ambrosio: props to leadership kids and exec officers for constantly lifting spirits of DHS students.
 - b) Drive-In Film Festival coming in spring. Need businesses to sponsor this.
 - c) Wounded Warrior Club collected coats. Ended already. Mr. D knows of other organizations collecting coats if anyone has any.
 - d) Eddie Padnos: In process of partnering with Safe Routes to School on a school wide winter event, Creation for Transportation in month of February. Students are asked to submit artwork to support safe transportation. Will be judged county wide. Reaching out to art teachers at DHS for them to support this with their students.
 - e) Working with schools around Tri-Valley for a rivalry week. Want a big event. Including all area schools and Dublin's private schools and hoping they will include their rival schools. Spirit

week with points are given for social media. Kids need this event this year.

- f) Meghan Nguyen: Leadership magazine coming out.
 - g) Rechartering clubs.
 - h) This Wednesday only a donation drive collecting toiletries for women's shelter.
 - i) Caede McMahon: Starting to plan 2021 Graduation! ASB Exec board, Mr. D, senior club officers and Admin meet together every two weeks to discuss graduation. Need to follow covid safe wounty and state guidelines.
 - j) Funding Requests - None
- 8) Club & Class Reports -
- a) **Robotics Club** - In National tournaments with online challenges only. DHS is participating and winning in many different challenges.
 - b) **Class of 2021** - Held a senior drive by event last week. Seniors got a customized water bottle full of candy and a free yummy boba. Huge success! Goal is to have a monthly senior event. Working with class officers. Working with Sunol drive in to host our senior slideshow with food trucks and show a movie. Working with school, Leadership etc. to see what we can do for our seniors. Hosting See's candy fundraiser thru this month.
 - c) **Class of 2022** - Fundraisers coming up, Hibernate - sheet company. Missing three donation checks. All in envelopes marked Class of 2022. Gave to Student Activities rep at DHS. Concerned about a pattern. Lenni and Mr. D will check all mailboxes. Probably misplaced.
 - d) **Class of 2023** - Working on Jr. Prom options. Adopt a Senior FaceBook group. Adopting seniors to let them know they are being thought of. Parents put students up for adoption and get a special love from another family.
 - e) **Class of 2024** - Farm Fresh fundraiser in February. Mask fundraiser continues until they can sell them all. Want to switch dollar amounts on the donation page. Ellen needs details and

will work with the class for those changes. Barna will help coordinate tmail access for all four reps to see email account. Nothing for Class of 2020 on website quick links. Barna & Lindy can help with PFSO website. Lenni will ask the secretary who handles the website to add Class of 2024 and add a link to PFSO website.

- f) **Dublin High Drama Club** - Drama Club is participating Wed Feb 3 at 6:30 in Lenaea High School Theatre Festival Competition. DHS Drama has been working with Cal-Shakes. Doing a spring show and night of musical theatre. Please add muleylaw@yahoo.com to email communications.
 - g) **Library** - Hosting a DHS Book Fair fundraiser online.
- 9) Old Business -
- a) Table Raise Your Class for another meeting
- 10) New Business
- a) Barna shared concerns regarding social media questions and guidelines. PFSO Facebook page is only school related posts. And we have strict rules to follow due to our tax status as a non profit. Can not share anything political, can not share sensitive information. Can post anything on your personal pages, however we are a non profit and we need to be careful on school pages. Barna, Lindy and Shazia will brainstorm and come up with some reasonable guidelines.
- 11) Open to Floor -
- a) Leann Nobida with DHS College and Career Center, spoke in regards to her amazing programs. Leann works with students on career exploration. Works with kids and counselors on four year Cal State plans. Counselors rolling out next month. Leann is in charge of all college visits and presentations. So far this school year, DHS has had 80+ virtual presentations. In spring for Juniors there will be a UC presentation. Dublin High Career Center website, lists all necessary info to support students

applying to college and financial aid information. Many senior events are still ongoing. Leann is the DHS Scholarship coordinator, manages the job board and job support, is the Military and ROP contact for DHS. GetSet - girls exploring science. Summer camp info is also in her center.

Meeting adjourned at 8:41, next Zoom meeting Monday February 22 at 7pm.